

Call for Proposals

“Research Projects – Swiss-Croatian bilateral projects”

(Call identifier: IPCH-2022-10)

This Call has been prepared in line with the general regulations of the Croatian Science Foundation and the Multilateral Lead Agency Cooperation Agreement between the Swiss National Foundation (SNSF) and the Croatian Science Foundation (HRZZ). By applying to this Call, you agree to the implementation of thereof. The terms used in the masculine gender are neutral and shall refer to persons of both genders.

About the Call

As per the Multilateral Lead Agency Cooperation Agreement signed between the Swiss National Foundation (SNSF) and the Croatian Science Foundation (HRZZ), the Croatian Science Foundation is launching a Call for co-funding of the Croatian part of the Swiss-Croatian research projects.

The general aim of research projects is creating new and enhancing existing knowledge. They are the principal support instrument to international cooperation. The ultimate aim is creating a critical mass of research groups who will be competitive at international level. The programme Research projects – Swiss-Croatian bilateral projects finances *fundamental* research which creates new and enhances existing knowledge about a particular area and is aimed at better understanding of the research subject.

The proposed topic must be internationally recognisable and/or nationally relevant, and the Applicant must have an excellent track record.

The Call funds the Croatian part of Swiss-Croatian research projects which have received positive evaluation marks in the international peer review process conducted by the Swiss National Science Foundation (SNSF) as the Lead Agency and which have been accepted for funding under the condition that formal criteria from both partner organisations have been met.

Swiss Principal Investigator, together with the Croatian partner, prepares a joint project proposal in line with the SNSF's rules and submits it to the SNSF Call. Project proposals contain a joint scientific description of the project and indicate the scientific contribution of Swiss and Croatian researchers. Swiss and Croatian parts of the research project need to be closely connected and complementary and the scientific contribution from both sides needs to be clearly defined, visible and transparent.

The aims of the Call:

The general aim is to improve international development and research cooperation and to include Croatian scientists (researchers) into joint Swiss-Croatian research projects.

The specific aims:

- to create new knowledge with the overall aim of strengthening Croatian economy and the welfare of society,
- to encourage the establishment of connections between researchers and the creation of recognisable research groups that deal with internationally and/or nationally significant issues, whose Principal Investigators are prominent scientists with internationally recognized achievements,
- to create scientific research groups that can be competitive at international level and scientists who are capable of mentoring a new generation of young researchers,
- to develop scientific and research potentials in Croatia

Call in brief:

Call opening date: 29 June 2022

Call closing date: joint application should be submitted to SNSF by 1 October 2022 until 17:00 (CET), Croatian applicant needs to submit the Croatian part of the proposal until **5 October 2022** until 12:00 (CET) into EPP system.

The Call is open to all scientific fields

Principal Investigator: distinguished scientist with internationally recognised achievements in science and/ or technology within the research field of the proposed project with the Swiss partner

Project: fundamental research conducted by a distinguished research group

Project proposals ranked and proposed for financing among first 20% of all submitted proposals to SNSF will be recommended for funding

Project funding duration: up to 4 years

Estimated beginning of the project: within one year, earliest 1 June 2023

The Applicant

The project proposal applicant is the Principal Investigator from Croatia, i.e. the head of the Croatian research team, i.e.:

- the scientist responsible for scientific research and management of the entire project,
- an active researcher (must hold a PhD, be experienced in project management, have an active research group set up, which shall be evident from their list of achievements, relevant publications and/or patents within the research field of the proposed project) with internationally recognized achievements and proven history of successful mentorship of young researchers,
- Is permanently employed at a public university, public research institute in the Republic of Croatia or other legal entities that perform scientific activity and are registered in the Register of Scientific Organisations of the Ministry of Science and Education and meet the minimum conditions prescribed by the Regulation on the Conditions for Issuing a Permit for Performing Scientific Activity, Conditions for Re-accreditation of Scientific Organisations and the Content of the Permit (OG 83/10). The Applicant can submit a project proposal only in the area for which the scientific organisation in which he/she is employed and where the project will be implemented has been accredited.

The Applicant may submit only one project proposal per Call and must have institutional support.

Regular members of the Croatian Academy of Sciences and Arts may submit project proposal.

The Croatian Applicant may have the status of a Principal Investigator (PI) and/or team member on a maximum of two HRZZ projects: as the PI of one project and team member or co-PI on another project or as a team member or co-PI on two projects. This does not include the role of PI and team members in HRZZ projects ending on 30 March 2023.

Principal Investigators on Tenure Track Pilot Programme are not acceptable PIs but can be team members.

Co-PIs on projects are PIs of Croatian research groups in Cooperability programme, Swiss-Croatian research projects and projects in bilateral programmes (IPS, IPCH) and ERA-NET projects.

Applicants and the same research group can apply with one bilateral project in the same year, only once, i.e. to one agency.

Terms and Conditions of the Call

A joint Swiss- Croatian research project will consist of a Swiss and a Croatian research group led by a Principal Investigator. The Swiss Principal Investigator together with the Croatian partner will

prepare a joint project proposal in line with the SNSF's rules and procedures and submit it to the SNSF Call.

The project proposal must be compliant with the Terms and Conditions of the SNSF Call. Croatian research team, led by the Croatian Applicant, shall submit to the Croatian Science Foundation, simultaneously with the joint application to SNSF, an application which consists of the Administrative Form, Work Plan and Financial Plan of the Croatian research project, Institutional Support Letter of the Croatian research project, letters of intent and additional documentation.

The Work Plan contains an overview of the results connected with objectives, their sequencing and time of realisation and team members who will conduct them (for the Croatian research group only). The Financial Plan contains items and costs which will be funded for the Croatian research group from the Croatian part of the co-funding.

The application procedure is as follows:

1. A joint project proposal by the Swiss-Croatian research group is submitted by the Swiss Principal Investigator to the relevant agency, i.e. to the SNSF with complete documentation as requested in the SNSF Call.
2. At the same time, the Croatian Applicant submits the Croatian part of the application to the Croatian Science Foundation.
3. Application to HRZZ consists of Administrative Form, Work Plan, Financial Plan, Institutional Support Letter and additional documents. Work Plan contains activities of the joint project which are conducted by the Croatian research group only while the Financial Plan contains only the costs to be funded by HRZZ.
4. The evaluation process for this Call will be conducted by SNSF while HRZZ will take part in the evaluation of the eligibility of the applicants.

Funding

The proposals ranked and proposed for financing among the first 20% of all the submitted proposals to SNSF will be recommended for funding.

Maximum project funds: between HRK 1.000.000,00 and HRK 1.500.000,00; for Social Sciences and Humanities projects between HRK 600.000,00 and HRK 900.000,00. Funding may be increased due to higher material costs of the research or purchase of scientific equipment for research groups with a larger number of researchers.

The funding should be evenly distributed throughout the whole project implementation period.

The minimum funding of a project, excluding personnel costs shall be HRK 300,000.00.

The duration of the funded projects is four years. HRZZ shall make the payments to the bank account of the scientific organisation that submitted the project proposal.

Types of eligible expenses¹:

¹ Please find a more detailed explanation of eligible and ineligible costs in the Guidelines for Applicants to the Croatian Science Foundation's Calls in 2022.

- research costs
- personnel costs (employment of postdoctoral researchers)²,
- equipment purchase and equipment maintenance costs (up to 500.000,00 per year)
- dissemination, training and cooperation costs (up to HRK 100,000.00 per year)
- costs for open access publishing (up to 100.000,00 during the project life-time)
- indirect costs - maximum 10% of total funds requested, only if they are directly connected with project activities and they cannot be placed into any of the categories of eligible costs.

Any form of double financing is not allowed and shall be considered major violation of the Foundation's rules and procedures.

Application content and submission process³

All documentation related to the application shall be submitted **in English only**. The Applicant shall be responsible for the equivalence of the project proposal submitted to the SNSF by the Swiss Principal Investigator and HRZZ will not be responsible for any discrepancies.

The Croatian Principal Investigator shall submit the project proposal to the Croatian Science Foundation via the following documents, by **5 October 2022** by 12:00 CET at the latest:

1. Administrative Form – it should bear the original signatures of the Principal Investigator and the Head of the Institution and the Institution's stamp.
2. Curriculum vitae with the description of scientific achievements – pdf document submitted to SNSF.
3. Research output in the last five years – pdf document submitted to SNSF.
4. Work Plan – it should contain an overview of the results connected with objectives, their sequencing and time of realisation and team members who will conduct them (**for the Croatian research group only**).
5. Financial Plan – contains elaborated financial resources required that need to be connected with specific objectives and activities from the Work Plan (**for the Croatian research group only**).
6. Institutional Support Letter- document on a maximum of 2 pages, containing a detailed and complete description of the support provided by the Institution, signed by the Applicant and the Head of the Institution and bearing the Institution's stamp.
7. Signed Letters of Intent for participation in the proposed project for all research group members who are not employed at the Institution hosting the project – (Letter of Intent for an associate from Croatia shall be signed by the Head of the Institution and the

² When employing postdoctoral students, principal investigators and host institutions shall abide by the national legislations and regulations regarding eligibility of the costs of salaries determined by HRZZ, available at the Foundation's website.

³ Please find more details on the content of the application and guidelines on how to complete the application in the document Guidelines for Applicants to the Croatian Science Foundation's Calls.

associate, while the Letter of Intent for an associate from abroad shall be signed by the associate)

8. The Research Data Management Plan (RMP)⁴ describes how project leaders will store data generated during the research and what will happen to it after the project is completed. Sharing research data increases visibility, publication citations, and collaboration among researchers.
9. Ethical clearance (if applicable).

Following the Call closure, HRZZ will conduct an administrative check of the submitted proposals in order to determine whether the documentation has been submitted on time and in full. In case supplements are necessary, HRZZ will notify the Principal Investigator of the required supplements in writing. In case the project proposal does not meet the administrative check criteria even after submitting the supplements or the supplements have not been delivered in the available period, the project proposal will not be referred to evaluation procedure.

Before submitting the project proposal it is necessary to study the **Guidelines for Applicants to the Croatian Science Foundation's Calls**. The Guidelines are available at the Foundation's website <https://hrzz.hr/prijava/otvoreni-natjecaji/>.

Application to the Call consists of project proposal submission using the application forms in electronic format only through the electronic proposal submission system (EPP system), which can be accessed via the HRZZ website or through the following link <https://epp.hrzz.hr/>.

Project proposal submission deadline

Deadline for submitting project proposals to SNSF is 1 October 2022, while the deadline for Croatian applicants is 5 October 2022 until 12:00 (CET). Project proposals submitted after this deadline will not be accepted so all applicants are invited to submit their applications in a timely manner.

Contact

All enquiries related to the Call should be sent only via the following e-mail address: ipch@hrzz.hr.

⁴ The Research Data Management Plan is part of the Call documentation but shall not be subject to evaluation.